



*Creating **O**rganisational **S**tructures for **M**eaningful
science education through **O**pen **S**chooling for all*

D8.3 Updated overview of planned and organised events



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Deliverable Documentation Sheet

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Related WP	WP8
Lead Beneficiary	7-Euroface
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Coordinator	1-UU (Christine Knippels)
Consortium partners	1-UU 2-Southampton 3-KdG 4-KU 5-IE-UL 6-BBC 7-Euroface 8-Djapo 9-WSC 10-Ciencia Viva 11-Alma Löv 12-MOE
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List of Abbreviation

COSMOS	Creating Organisational Structures for Meaningful science education through Open Schooling for all
PMT	Project Management Team
EB	Executive Board
SB	Supervisory Board
EAB	External Advisory Board
CORPOS	Core ORganisational structures for Promoting Open Schooling
CoP	Communities of Practice
SSIBL	Socio-Scientific Inquiry-Based Learning
WP	Work Package
CM	Consortium Meeting
TPD	Teacher Professional Development Workshops



1. Organised events

1.1. Consortium meetings

1.1.1 Kick off meeting online

The date: January 18-19, 2022

Place: online

The kick-off meeting was held online due to valid travel restrictions related to COVID-19. All partner organisations were presented. There are related documents: agenda, minutes, list of participants and presentations from partners.

List of participants

Agueda Gras	Lien de Rieck
Alice Veldkamp	Marieke Bootsma
Alina Raphael	Mart Doms
Andri Christodoulou	Martina Derkova
Andy Keenan	Mónica Baptista
Ariel Sarid	Niklas Gericke
Charlotte Gentenaar	Pedro Reis
Christine Knippels	Philippe Bastiaenssens
Daphne Goldman	Prof. Yehudit Judy Dori
Gisela Oliveira	Rachael Baker
Harald Raaijmakers	Ralph Levinson
Hester Ketel	Rivi Artsi
Hila Rosenberg-Levy	Sofia Lucas
Jelle Boeve-De Pauw	Susanne Walan
Kaat Boon	Tamir Hoffman
Katerina Nevralova	

Summary

Welcome by the project coordinator Christine Knippels, she gave an overview of the project, the Project Management Team (PMT), all the partners and the people working on the project, and the External Advisory Board.



The workplan was presented as well as the project objectives.

Marieke Bootsma gave an overview of legal and financial issues of a Horizon 2020 project. Special attention was given to the reporting and payment periods, eligible and ineligible costs, budget shifts, and time recording.

Then all specific work packages were presented by WP-leaders and discussed by all partners.

Planning – upcoming half year

SB & EB meetings

- Plan meetings with EB regularly (online), on the second Wednesday of the month, 10:00 – 11:30.
- SB meets at least every CM, and once in between CMs

PMT: will make a planning

All WP leaders are responsible for planning meetings for their own WP.

Members of Executive Board: project management team & WP-leaders

- Marieke Bootsma (project management) & Alice Veldkamp (UU)
- Christine Knippels (coordinator, WP1, WP2, WP9)
- Ariel Sarid (WP2)
- Pedro Reis (WP2, WP6)
- Andri Christodoulou (WP3)
- Susanne Walan (WP4)
- Daphne Goldman (WP5)
- Jelle Boeve- de Pauw (WP7)
- Kateřina Nevřalová (WP8)



Members Supervisory Board: representative of every partner organisation

- UU-FI: Christine Knippels
- UU-UMU: Hester Ketel
- SOTON: Andri Christodoulou
- KdG: Jelle Boeve- de Pauw
- KU: Susanne Walan
- IE-UL: Pedro Reis
- BBC: Daphne Goldman
- Euroface: Kateřina Nevřalová
- Djapo: Lien de Rieck
- WSC: Andy Keenan
- CiênciaViva: Sofia Lucas
- AlmaLöv: Harald Raaijmakers
- MoE: Hila Rosenberg - Levy

Deliverables/ tasks / milestones

- Deliverables: are official documents that should be handed in to the European commission (in EU-portal)
- Tasks: are formulated per work package (WP), to guide the process/provide an overview of what needs to be done at which stage
- Milestones: are important goals we need to reach in a certain time

1.1.2 Consortium meeting 2, Karlstad

The date: June 14-15, 2022

Place: Karlstad, SE

The 2nd Consortium meeting was hosted by Karlstad University. All partner organisations were presented, some partners were connected online. There are related documents: agenda, minutes, list of participants and presentations from partners.



List of participants

Alice Veldkamp	Mart Doms
Andreia Penado (online)	Martina Derkova
Andri Christodoulou	Niklas Gericke
Ariel Sarid	Pedro Reis
Christine Knippels	Philippe Bastiaenssens (online)
Daphne Goldman	Rafaela Babish
Harald Raaijmakers	Rachael Baker
Hila Rosenberg-Levy (online)	Ralph Levinson
Jelle Boeve-De Pauw	Sara De Piere
Katerina Nevralova	Susanne Walan
Marieke Bootsma	Tamir Hoffman (online)

Summary

Participants discussed the work-packages in a plenary session as well as in the parallel sessions. Discussions were projected in further planning.

1.1.3 Consortium meeting 3, Lisbon

The date: June 21-22, 2023

Place: Lisbon, PT

The 3rd Consortium meeting was hosted by Lisbon University. All partner organisations were presented. There are related documents: agenda, minutes, list of participants and presentations from partners.



List of participants

Andreia Penado	Mart Doms
Andri Christodoulou	Mónica Baptista
Andy Keenan	Niklas Gericke
Ariel Sarid	Pedro Reis
Christine Knippels	Philippe Bastiaenssens
Daphne Goldman	Ralph Levinson
Harald Raaijmakers	Rivi Artsi
Jelle Boeve-De Pauw	Susanne Jansen
Katerina Nevralova	Susanne Walan
Luís Tinoca	Marcus Grace
Marieke Bootsma	Sam Weston

Summary

Participants discussed the work-packages with the focus on finalizing the 1st round of the implementation stage and starting the 2nd one. There was an opportunity to evaluate and share ideas and findings. Planning of further activities was the important part of this meeting.

1.2. Executive Board meetings

Executive board meetings are planned monthly to ensure, all partners organisations are informed about the project progress and aware of their own and others tasks and responsibilities. It is an opportunity to discuss the progress and achievements in the project and share ideas. EB meetings have shown to be important also to adapt further planning of activities in the project.



February 2nd, 2022	Minutes of the kick-off meeting accepted, planning EB meetings, upcoming milestones, website update
March 3rd, 2022	Workplan, discussing WPs, planning, appointments
March 29th, 2022	Feedback and questions to the Framework (WP2), website translation organization, WP3 & WP4 questions, WP7 planning
April 21st, 2022	Dissemination - news, planning the agenda for Karlstad, communication with SB members
June 8th, 2022	Final programme for CM2, WP2, WP3 & WP4 sharing ideas
July 13th, 2022	Cooperation with OS Together initiative, minutes from CM2 – draft, WPs development, the EB mtg in August cancelled
September 14th, 2022	WPs current status, survey in WP7
October 12th, 2022	Dissemination – newsletter OS Together, MOST conference, ECSITE conference; TPD – deliverable D5.1
November 9th, 2022	Schools involvement, numbers, deliverable D5.1, newsletter, WP7 – survey to translation
December 14th, 2022	CM3 planning, website update, D5.1 handbook – first version, WP7 – openness assessment
January 11th, 2023	Programme for the CM3, periodic report information, planning the SB meeting
February 8th, 2023	WP6 – Roadmap, concept planning, responsibilities WP3 – WP6, WP7 – pre-implementation completed in BE, authorship document
April 19th, 2023	Participation at conferences, CM3 meeting, Prague meeting, D3.1 and D4.1 – Aug 23
May 10th, 2023	Open schooling event in Brussels; concept programme for CM3; teachers meeting in Prague planning (Nov 23)
June 14th, 2023	Mid-term report, CM3 Programme, WP7 – first results of round 1

1.3. Supervisory Board meetings

Supervisory Board meetings are organised as an opportunity to inform and share ideas with the associated partners and external advisory experts.

Supervisory Board meetings take place at every Consortium meeting (sofar 1-3) and in between. Below information about the ones organized specifically.



1.3.1 SB Meeting #1

The date: May 11th, 2022

Place: online

List of participants

Alice Veldkamp	Jelle Boeve-De Pauw
Andri Christodoulou	Katerina Nevralova
Ariel Sarid	Marieke Bootsma
Christine Knippels	Niklas Gericke
Daphne Goldman	Pedro Reis
Harald Raaijmakers	Susanne Walan
Hester Ketel	

Summary

Participants confirmed having access to the documents of the project on MS Teams. Supervisory Board members were informed about the Open Schooling Together initiative, we have joined. Draft programme for CM2 in Karlstad was discussed and decisions were taken. Update about work packages was provided.

1.3.2 SB Meeting #2

The date: March 8th, 2023

Place: online

List of participants

Andreia Penado	Marieke Bootsma
Andy Keenan	Niklas Gericke
Andri Christodoulou	Pedro Reis
Ariel Sarid	Philippe Bastiaenssens
Christine Knippels	Ralph Levinson
Daphne Goldman	Sara De Piere
Jelle Boeve-De Pauw	



Summary

Periodic report and its requirements were presented and discussed, with the link to the Handbook. Sharing challenges and opportunities in the implementation stage round 1 was an important part of this meeting. Then ideas for the CM3 in Lisbon were discussed and set up in the programme.

1.4. Meetings of the project team within a work package

Meetings within a specific work package were focused on a specific situation, task or cooperation within the particular work package. Those meetings took place often between HEI and societal partners, usually within a country or transnationally.

26.9.2022
WP4 meeting, online
Universiteit Utrecht

9.12.2022
WP4 meeting, online
Universiteit Utrecht

27.6.2023
WP4 meeting, online
Universiteit Utrecht

1.5. Meetings between work packages

These meetings have been organized in coherence with the work plan of the project, when there is an intersection, a need to share ideas and discuss the progress because of potential mutual benefit of cooperation between the particular work packages.

These meetings are called by the WP-leaders.



WP2-WP7 HEI and SP meeting

16.2.2022

Summary: monthly meeting between HEI and SP on framework - evaluation

WP2/WP3/WP4/WP7 meeting for WP7

29.3.2022

Summary: meeting about conceptualisation of school openness (WP7).

WP3/WP4 HE and societal partners

4.4.2022

Summary: Meeting for WP3 and WP4 online to discuss plans for implementation and suggested plan for time commitment to project activities.

WP3/WP4 HE and societal partners

4.5.2023

Summary: Meeting for WP3 and WP4 online to discuss progress with implementations and plans for D3.1/D4.1.

WP5/WP3+WP4 Coordination among WPs

10.5.2022

Summary: Coordination among WPs in preparation for CM2.



WP2-WP7 meeting for WP7

8.6.2022

Summary: meeting about conceptualisation of school openness, meeting for WP7.

WP5/WP3+WP4 Coordination among WPs

20.10.2022

Summary: Coordination among WPs in preparation for TPD handbook.

WP2-WP7 meeting for WP7

18.4.2023

Summary: meeting about conceptualization of school openness, meeting for WP7

WP2/WP7 Openness attributes meeting

14.6.2023

Summary: Joint work package meeting to discuss impact of empirical results on WP2 framework.

1.6. Meetings to implement a work package

Below are the meetings held in different partner countries, between a partner organization and a target group (schools, teachers, students) with the aim to implement specific activities within a work package.



1.6.1 Data collection for WP7

SOTON/WSC	Focus group interview with primary school teachers	5.10.2022
SOTON/WSC	Focus group interview with secondary school teachers	26.9.2022
BBC/MoE	Post Teacher Focus groups interviews: face-to-face focus groups with teachers in each of the participating schools	05/2023-06/2023
BBC/MoE	Post Student Focus groups interviews: face-to-face focus groups with students in each of the participating schools	05/2023-06/2023
UU	Individual student interviews	26.5.2023
KdG	Consultation hour: coding of focus groups	9.2.2023
IE-ULisboa	Focus group interview with teachers (Pre): school cluster Alfredo da Silva	16.12.2022
IE-ULisboa	Focus group interview with teachers (Pre): school cluster Romeu Correia	16.12.2022
IE-ULisboa	Focus group interview with teachers (Post)	June 2023
IE-ULisboa	Focus group interview with primary students (Pre) Romeu Correia	13.2.2023
IE-ULisboa	Focus group interview with primary students (Pre) Alfredo da Silva	14.2.2023
IE-ULisboa	Focus group interview with secondary students (Pre) Alfredo da Silva	14.2.2023
IE-ULisboa	Focus group interview with secondary students (Pre) Romeu Correia	13.2.2023
IE-ULisboa	Focus group interview with primary students (Post) Alfredo da Silva	21.6.2023
IE-ULisboa	Focus group interview with primary students (Post) Romeu Correia	22.6.2023
IE-ULisboa	Focus group interview with secondary students (Post) Romeu Correia	22.6.2026
IE-ULisboa	Interview with individual teacher	16.6.2023



1.6.2 TPD workshops for WP5

SOTON/WSC:

17.1.2023	Primary school teacher meeting, co-design of implementation activities
3.10.2022	TPD workshop on SSIBL with secondary school teacher
17.10.2022	TPD workshop on community engagement
1.12.2022	TPD workshop on SSIBL and action competences with Year 3 primary school
6.12.2022	TPD workshop on SSIBL and action competences with Year 2 primary school
14.12.2022	TPD workshop on SSIBL and action competences with Year 6 primary school

BBC/MoE:

11/2022 – 05/2023	TPD workshops – 4 meetings with 4 schools
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UU:

10.1.2023	TPD workshop on SSIBL
24.2.2023	Co-designing lessons
4.4.2023	Co-designing lessons

IE-ULisboa:

9.11.2022	presentation of participants, discussion of COSMOS objectives
14.12.2022	discussion about the educational importance of a community-based learning process and the central concepts of a community-of-practice; discussion of SSIBL
8.3.2023	sharing the developed projects, assessing the schools' openness after the activities



1.6.3 Meetings for WP3

BBC:

05/2023 – 06/2023 implementation activity day, observation of school events

Alma Löv Museum:

23.3.2023 AI-activity with school

31.3.2023 AI-activity with school

KU:

11.12.2022 First meeting with teachers in school A, presenting COSMOS

25.1.2023 Meeting with teachers from school B, presenting COSMOS

23.3.2023 Meeting with teachers from school A, planning

IE-ULisboa:

25.5.2023 Filed trip to secondary school, observation of the developed activities (Alfredo da Silva)

SOTON/WSC:

22.3.2023 Field trip to Hilliers Gardens for Year 2 and Year 3

2.5.2023 Field trip for Year 5 to WSC

1.6.4 Meetings for WP4

UU:

12.1.2023 Meeting with teachers and possible CoPs, discussing possible learning trajectories



23.5.2023	Focus group interview
6.12.2022	Focus group interview
27.6.2023	Focus group interview

Alma Löv Museum:

11.5.2023	Museum-visit students
17.5.2023	Museum-visit students
26.5.2023	Sculpture creation day
1.6.2023	Sculpture creation day

KdG/Djapo:

12.6.2023	Post focus group Novaplus, guidance for the schools
21.9.2022	Intake CLW, guidance for the schools
18.11.2022	Pre focus group CLW Merksem
23.11.2022	Pre focus group CLW Borgerhout
24.11.2022	Pre focus group Novaplus
28.11.2022	Kick-off Novaplus
29.11.2022	Kick-off CLW
18.1.2023	Workshop CLW Borgerhout
23.1.2023	Workshop Novaplus
9.2.2023	Workshop CLW Merksem
1.3.2023	Workshop CLW
13.3.2023	Workshop Novaplus
24.4.2023	Observation CLW Merksem



4.5.2023	Observation Novaplus
8.5.2023	Observation CLW Borgerhout
10.5.2023	Post focus group CLW
24.5.2023	Observation Novaplus

KU:

1.2.2023	Meeting with teachers from school C, presentation COSMOS
31.3.2023	Meeting with teachers from school A
2.5.2023	Meeting with teachers from school B
4.5.2023	Meeting with teachers from school C
11.5.2023	Meeting with teachers from school A
16.5.2023	Meeting with teachers from school B
23.5.2023	Meeting with teachers from school C
31.5.2023	Meeting with teachers from school A
1.6.2023	Meeting with teachers from school B

1.7. Other meetings

Team meeting: [BBC/MoE](#), once a month on Thursday, updates regarding implementation process and inputs from EB meetings and issues that need to be discussed.

School community conference: [BBC/MoE](#), 1.6.2023, Zoom community conference, concluding session of implementation round 1, sharing experiences and group reflection.



Meetings with teachers: [UU](#), 9.6.2022, 1.7.2022, 20.9.2022, promotion of the project, introduction COSMOS.

Partnership with schools: [KU/Alma Löv](#), once a month, monthly meeting between HEI and SP.

Teachers group preparation meeting: [Alma Löv Museum](#), 26.5.2023, HEI, SP and partnership school, reconciliation between SP and partnership school for implementing cooperation.

Team meeting: [KdG/Djapo](#), once a month, monthly meeting between HEI and SP

[OS Together meetings](#) since 26.4.2022, once per 6 weeks online + Inspiration sessions +

26.6.2023 Conference Brussels ([programme](#))



2. Planned events

2.1 Meetings Executive, Supervisory and External Advisory Boards

Executive Board	Every second Wednesday of the month, 10:00 – 11:30.
Supervisory Board	At least every Consortium Meeting, and once in between Consortium Meetings
External Advisory Board	Invited to Consortium Meeting 2, 3, and 5, and when needed

2.2 Consortium Meetings

CM2 – Month 6 (June 2022)	Karlstad, Sweden
CM3 – Month 18 (June 2023)	Lisbon, Portugal
CM4 – Month 29/30 (May/June 2024)	Southampton, United Kingdom
CM5 – Month 35 (November 2024)	Czech Republic (End Conference)

2.3 Teacher Professional Development Workshops

TPD1 – Month 6 (June 2022)	At CM2 in Karlstad, Sweden
TPD2 – Month 23 (November 2023)	Prague, Czech Republic
TPD3 – Month 31-32 (July/August 2024)	Online



2.4 Other Face-to-Face activities

Partners 'access to existing networks at all levels (local, national, international)

Personal contact and networking

Workshops, face-to-face sessions and presentation at school events, local and national teacher conferences

Participating in science fairs and performances

Final international dissemination conference in Czech Republic (month 35) in order to maximise the impact of project results. Euroface will be responsible for organizing this event with participants within and outside the COSMOS consortium. The final conference will target audiences from academic, professional, and policy groups at a transnational level.

